

Minutes:Property Meeting, Kirkby Lonsdale Methodist Church

Date of meeting : 21 September 2009

Location : Kirkby Lonsdale Methodist Church

Chairman: Colin Ashley

Apologies: Michael Whitaker and Catherine Whitaker left at 10.15am

Present: Colin Ashley, Paul White, Roy Pallitt, Vera Schofield, Val Woodhouse, Duncan Hamlett, Mike Scholes and Catherine Whitaker

Subject	Sub-headings/pointers	Outcomes and Actions	Responsibility for Action
1. Welcome			Colin Ashley
2. Statement of Chairman	See attached		Colin Ashley
3. Minutes of Last Meeting		Accepted	Proposed Catherine Whitaker Seconded Colin Ashley
4. Matters Arising from minutes of 24 June 2009	Garden Rota	Lawn fine. Looking to get compost bin from Council	Weasel
	Health & Safety Book	Duncan to chase Chris Knowles	Duncan Hamlett
	Noticeboards	To be discussed at next meeting	
	Public Liability Insurance	Mike Scholes has looked into this everyone uses own insurance. Don't need for one offs. Should we ask National Bodies(i.e. Brownies) for written confirmation? Vote taken 3 want to do this, 5 abstentions. Therefore to be pursued.	Mike Scholes

5. Minutes of this and future meetings		Thanks to Susan Auger. Minutes to be Emailed to Peter Deaville to go on Church Website after they have been agreed by the committee	Colin Ashley and Val Woodhouse
6. Caretaker		<p>Previously paid on hourly basis £7 per hour. Have paid contract cleaners for 8 hours. To offer new interim caretaker (June Pexton) 9/10 hours per week. Can be flexible but must come in on a Monday and Thursday after See & Know (this to be reviewed after a couple of weeks). Everyong agreed she must be CRB checked.</p> <p>Mike to check with District person re possible model contract</p>	<p>Colin Ashley</p> <p>Mike Scholes</p>
7. Chairs & Storage		We need 50% of floor space to store approx 45 excess chairs. Colin to aproach Brownies, Rainbows and See & Know re creating more space. Duncan will offer to take unwanted stuff to the tip. Property Committee to put shelf up	Colin Ashley and Duncan Hamlett
8.Application of Donated Monies		<p>£800 from Bill & Mary Kendal</p> <p>£200 from Mrs Crompton</p>	

		<p>another £800 from an anonymous donor. Possible suggestions were Shelter for Buggies/prams</p> <p>Purchase of tea plates</p> <p>Microphones</p> <p>Improving peace garden</p> <p>Opening up balcony for 175th anniversary</p>	<p>It was agreed that tea plates should be purchased in any event in view of small cost</p> <p>Duncan Hamlett to get cost for this</p>
8. Energy Audit		<p>Churches being asked to do Energy Audit. We are recycling. Roy to find out with any church members with eco credentials</p>	Roy Pallitt
9. Positioning of Decisions File		<p>Not viewed as of great importance where located since no-one wholly sure of what this contains. With one exception (that person having glanced at them) no-one had looked at them. Colin to get back to Peter Deaville re this</p>	Colin Ashley
10. Peace Garden		<p>Rainbows and Brownies have offered to help with this, everyone agreed good idea. Mr Pepperell has offered to prune hedge. Colin to contact Rainbows and Brownies Leaders</p>	Colin Ashley

11. Checking Church Schedule		Colin, Mike & Duncan to liaise re this	Colin Ashley, Duncan Hamlett and Mike Scholes
12. Swine Flu Precautions	Guidance published on Methodist Church Website	Anti-Bacterial Gels to be placed by both entrance doors and in kitchen. Colin to email Communion Steward re swine flu issues. Small bottle of gel to be made available to celebrant and asked to be used openly and patently	Duncan Hamlett & Colin Ashley
13. Documentation		To be discussed at next meeting	
14. Any Other Business	Sweeping Rota	Roy Pallitt has already volunteered to maintain this	Roy Pallitt
	Paths & Moss	Duncan to sort out	Duncan Hamlett
	Fire Extinguisher Maintenance – letter received from Cumbria County Council relating to upcoming maintenance visit	Cumbria County Council to be contacted to say that they were done at the end of July	Colin Ashley
	Light Bulbs	Electrician to be contacted	Duncan Hamlett
	Cracked Thermostat		Duncan Hamlett
	Rents for Hall	To be discussed at the next meeting	
	Electric Meters	Torch to be placed by meters	Duncan Hamlett
	Fire Action Notices	Discussed meeting place to be Queens Square – viewed as safest place especially for children.	Colin Ashley, Duncan Hamlett and Paul White

	New Member	Irene Hancock had volunteered to join the committee and that offer accepted and acceptance notified to Irene immediately.	
15. Date of Next Meeting	Monday 19th October at 9.15		
This Meeting closed at 12 noon			

Statement of chairman – Property Committee – KLMC – 21st September 2009

- I am here in my personal capacity and not as a solicitor. Whilst I may express a view on any legal issues arising it is the responsibility of individual members of the committee, the committee as a whole and the church to seek independent advice from external solicitors or the Methodist Church Legal Department where appropriate. I won't accept responsibility for any loss or damage sustained as a result of any observations on legal issues that I may make.
- It is important that this committee appreciates that we only have such powers as are properly delegated to us by the Church Meeting and by the same token we must act in such a way as does not create any liability on the Church without the authority of the Church Meeting
- So far as I am concerned I will only operate in conformity with the CPD. If at any time anyone is of the view that anything we are doing or proposing to be done is not in conformity with the CPD please say so. If at any time we reach a point where we feel that we cannot proceed without breaching the CPD then we must refer back to the Church Meeting. The CPD is now on line.
- I do intend that this Committee should always act transparently and openly. There does appear to be a view that because we are a church then the ends justify the means. I cannot subscribe to that view.